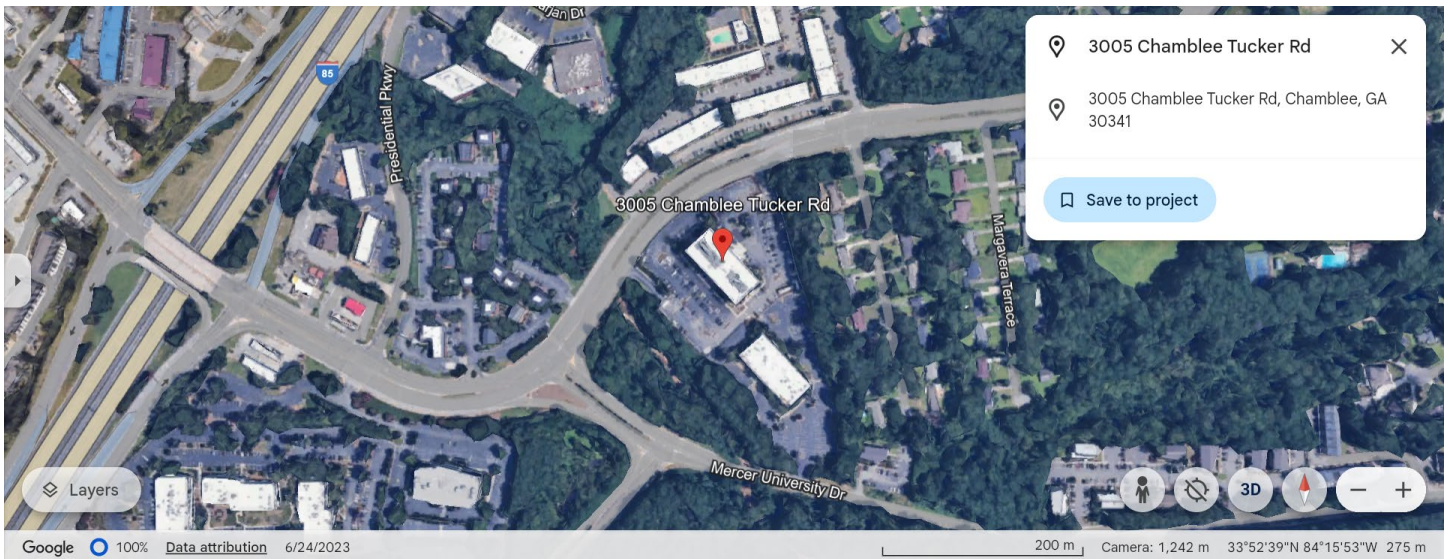


Security Access to FEMA

3005 Chamblee Tucker Rd.
Atlanta, GA 30341



The following are the security requirements for access to FEMA Region 4 for the RRT Meeting:

- Federal, state, and local government employees with a government-issued badge will need no additional screening (this does not include govt-contactors). Government employees will need to produce their government-issued badge each time upon entry to the FEMA facility.
- All other attendees (tribal, contractor, and private sector) will need to **FULLY** complete Part 1 of the Visitor Access Request Form (VAR), to include their SSAN. The form can be e-signed and must be sent password protected due to personally identifiable information (PII). First, email the form to hewitt.jed@epa.gov and cc paul.williams6@fema.dhs.gov (Paul will complete Part 2 of the form). All completed VAR forms must be emailed to Paul Williams by close of business on **Wednesday, October 16** to allow time for Region 4 Security to conduct a background check on the individual. Attendees in this category will need to produce their state-issued driver's license each time upon entry to the FEMA facility.
- Attendees **will be denied** access to the FEMA facility without complying with the above instructions.

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